



Assistant Cook

Part time | 15 hours per week | \$15.00 per hour

Location: Goshen, Indiana

Help prepare meals that make a difference for our neighbors. The Assistant Cook supports Katie's Kitchen and Meals on Wheels, working with the Food Services Director, staff, and volunteers.

What you will do

- Prepare meals according to menus and direction from the Food Services Director.
- Follow food safety and sanitation requirements.
- Work with volunteers to complete daily kitchen tasks and create a positive volunteer experience.
- Store and organize food and supplies and assist with equipment care.
- Complete daily cleaning tasks and help maintain a safe, welcoming kitchen.

What we are looking for

- High school diploma.
- Experience in a commercial food service environment.
- ServSafe Food Manager certification or ability to become certified within 90 days.
- Strong communication skills and ability to work well with staff and volunteers.
- Ability to stand for extended periods and occasionally lift up to 50 pounds.

Typical shifts are 8:00 a.m. to 1:00 p.m.; shifts may vary. Total scheduled hours are 15 per week. Reports to the Food Services Director.

The Window is a nonprofit in Goshen, Indiana, providing meals, groceries, and essential care to our neighbors. Join a team committed to treating every person with dignity, safety, and a warm welcome.

How to apply

To apply, contact Erica Bailey at ericabailey2@gmail.com and include the position title.